

To: All Members and Substitute Members of  
the Overview and Scrutiny - Resources  
(Other Members for Information)

When calling please ask for:

Kisi Smith-Charlemagne, Senior Governance  
Officer

**Legal & Democratic Services**

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Direct line: 01483 523027

Date: 11 November 2022

### **Membership of the Overview and Scrutiny - Resources**

Cllr Stephen Mulliner (Chair)  
Cllr Joan Heagin (Vice Chair)  
Cllr Jerome Davidson  
Cllr Brian Edmonds  
Cllr David Else

Cllr Chris Howard  
Cllr Peter Martin  
Cllr John Neale  
Cllr Peter Nicholson  
Cllr George Wilson

### **Substitutes**

Cllr Christine Baker

**Members who are unable to attend this meeting must submit apologies by the  
end of Monday, 14 November 2022 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - RESOURCES will be held as follows:

DATE: MONDAY, 21 NOVEMBER 2022

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is  
extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's  
YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

**Stephen Rix,  
Executive Head of Legal & Democratic Services (Interim) & Monitoring Officer**

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([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to

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## **Waverley Corporate Strategy 2020 - 2025**

### **Vision**

*Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.*

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

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### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,

- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

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## **NOTES FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### **AGENDA**

1 **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions

2 **DECLARATIONS OF INTERESTS**

To receive Members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

3 **MINUTES**

To confirm the Minutes of the Meeting held on 7 November 2022 and published on the Council's website.

4 **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of written questions is 5pm on Monday 14 November 2022.

5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of written questions is 5pm on Monday 14 November 2022.

6 **CORPORATE PERFORMANCE REPORT Q2 (Pages 7 - 66)**

The Corporate Performance Report provides an analysis of the Council's performance for the second quarter of 2022-23. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Jenny Sturgess and Heads of Service to highlight areas relating to this committees remit.

7 COMMITTEE WORK PROGRAMME (Pages 67 - 76)

The Policy Overview & Scrutiny Committee is responsible for managing its work programme.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

8 COLLABORATION WITH GUILDFORD

Committee to receive a verbal update.

9 SUSTAINABLE PROCUREMENT POLICY (Pages 77 - 88)

This reports presents the Sustainable Procurement Policy - Following the last procurement audit, an audit recommendation was made that a procurement strategy should be drafted to ensure officers are procuring in a manner which supports the corporate strategy. Additional procurement elements are intended to be built into the councils updated economic strategy policy.

10 BUSINESS TRANSFORMATION (Pages 89 - 96)

Committee to receive a update report on the Business Transformation programme.

11 HYBRID WORKING (Pages 97 - 100)

Committee to receive an update report on Hybrid working.

12 EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation of the motion of the Chairman:

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be specified at the meeting).

13 PROPERTY INVESTMENT ADVISORY BOARD ACTIVITY AND QUARTERLY UPDATE (Pages 101 - 110)

The purpose of this report is to update the Resources O&S Committee (the Committee) on the progress and work of the Property Investment Advisory Board (PIAB), which advises the Executive on property investment matters. The update is detailed in Exempt Annexe 1.

This report also gives the Committee an update on the performance of the current portfolio projected to the end of the financial year (Exempt Annexe 2).

**Officer contacts:**

**Mark Mills, Policy Officer - Scrutiny**

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